



Rizzetta & Company

Covington Park Community Development District

Board of Supervisors' Meeting July 27, 2020

**District Office:
12750 Citrus Park Lane, Suite 115
Tampa, FL 33625**

www.covingtonparkcdd.org

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

Covington Park Clubhouse, 6806 Covington Garden Drive, Apollo Beach, FL 33572

Board of Supervisors	Stephen Brown	Chairman
	Scott Harrison	Vice Chairman
	Tarlese Allen	Assistant Secretary
	Jennifer Van Haren	Assistant Secretary
	Dr. Ronald Blue	Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Counsel	Biff Craine	Brooks, Sheppard & Rocha
District Engineer	Richard Ellis	Dewberry Engineers

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY • RIVERVIEW, FL 33578
www.covingtonparkcdd.org

July 20, 2020

Board of Supervisors
Covington Park Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Covington Park Community Development District will be held on **Monday July 27, 2020 at 6:00 p.m.** via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-150). The following is the advanced agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. Field Manager Report and Landscaper's Responses..... Tab 1
 - i. Well Update
 - B. Aquatics Report..... Tab 2
 - i. Consideration of Remson Aquatics Proposals Tab 3
 - C. District Counsel
 - D. District Engineer
 - i. Updates on Community Center and Well Abandonment .. Tab 4
 - E. Community Coordinator Report Tab 5
 - F. District Manager
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Revised Minutes of the Board of Supervisors' Meeting held on May 27, 2020..... Tab 6
 - B. Consideration of Minutes of Board of Supervisors' Regular Meeting held on June 22, 2020..... Tab 7
 - C. Consideration of Operation & Maintenance Expenditures for May 2020..... Tab 8
 - D. Ratification of Series 2015 Requisitions – #CR-32..... Tab 9
(tabled from last meeting)
- 5. BUSINESS ITEMS**
 - A. Review of List of Outdated Contracts (under separate cover)
 - B. Consideration of Resolution 2020-05, Re-Designating an Assistant Secretary..... Tab 10
 - C. Consideration of Proposal to Repair Access Card Entry for Multi-Court Amenity..... Tab 11
 - D. Discussion Regarding Pool Incident
 - E. Discussion Regarding Back to School Splash at Clubhouse Parking Lot..... Tab 12
 - F. Discussion Regarding Pond Weir Access
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 933-5571.

Respectfully,

Justin Croom

District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Wednesday, May 27, 2020 at 6:07 p.m.** via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-112.

Present via teleconference and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Assistant Secretary
Dr. Ronald Blue	Board Supervisor, Assistant Secretary

Also present via teleconference were:

Angel Montagna	Regional District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Brooks, Sheppard & Rocha
Richard Ellis	District Engineer, Dewberry Engineers
Cathy Sobrito	Community Coordinator
Paula Means	Representative, LMP
Garth Rinard	Representative, LMP
Keith Remson	Representative, Remson Aquatics
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Ms. Montagna called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience Comments were entertained regarding the pools, construction, and the ponds.

THIRD ORDER OF BUSINESS

Staff Reports

A. Field Manager Report

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

May 27, 2020 - Minutes of Meeting

Page 2

Ms. Montagna presented and reviewed the Field Inspection Report dated May 8, 2020.

Ms. Montagna presented several proposals from LMP. A discussion ensued. The Board approved the following proposals:

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #65091 to remove dead Palms within conservation area inside Cardell Villas/Surrey Park (\$1,282.50) for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #65078 to remove overgrown Fan Palms (\$2,425.50) for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #65020 to remove dead Pine tree (\$200.00) for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved LMP's proposal #65019 to remove dead Pine tree (\$200.00) for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #65018 to flush cut Pine tree east side of Covington Garden Drive (\$296.25) for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #65017 to trim/prune Crepe Myrtles throughout (\$4,125.00) for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #65016 to install mulch within entrance median (\$1,560.00) for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #64665 to remove two dead Pine trees at Carrington entrance (\$325.00) for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved LMP's proposal #65563 to remove two dead Pine trees at Carrington entrance (\$259.20) for the Covington Park Community Development District.

Ms. Montagna will call Accurate and update the Board.

B. Aquatics Report

Mr. Remson presented and reviewed the May Aquatics Report. He gave the Board an update on Pond #3. Mr. Remson stated that it has been treated three times. He stated that there only about 100 dead plants that Mr. Remson will replace.

Mr. Remson will replace the aerators in Pond #3.

On a Motion by Mr. Brown, seconded by Dr. Blue, with all in favor, the Board of Supervisors approved replacing stones on the aerators in Pond #3 (not-to-exceed \$500.00) for the Covington Park Community Development District.

A proposal to clean all weirs will be obtained for the Board's review and approval.

C. District Counsel

Mr. Craine discussed the opening of the District's amenities. The Board reviewed the Risk Management memo. A discussion ensued regarding the pool.

On a Motion by Dr. Blue, seconded by Mr. Harrison, with all in favor, the Board of Supervisors authorized District Counsel to address Access Contract for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved opening the pool on June 5, 2020 with Ms. Sobrito's plan for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Allen, with three in favor and one opposed (Dr, Blue), the Board of Supervisors authorized District Manager, Chairman, and staff to change or amend the current facility situation to address Access Contract for the Covington Park Community Development District.

D. District Engineer

Mr. Ellis gave an update on the construction project. A discussion ensued.

On a Motion by Mr. Harrison, seconded by Dr. Blue, with all in favor, the Board of Supervisors allowed Fieldstone to present additional services at a not-to-exceed of \$4,600.00 for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors to authorize District Chairman to sign the Fieldstone Agreement for the Covington Park Community Development District.

E. Community Coordinator Report

Ms. Sobrito presented her report. She answered the Board's general questions. Ms. Sobrito presented a proposal from Pro Performance.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Pro Performance's proposal for pressure washing (\$6,977.00) for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved the District Chairman to authorize extra funds for cleaning for the Covington Park Community Development District.

F. District Manager

Ms. Montagna noted that the next Board of Supervisors' regular meeting will be held on June 22, 2020 at 6:00 p.m.

Ms. Montagna announced that there were 2,412 registered voters as of April 15, 2020.

FOURTH ORDER OF BUSINESS

Presentation of Audit for Fiscal Year Ended 9-30-19

Ms. Montagna presented audit for fiscal year ended 9-30-19. She stated that it was

a clean audit.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors accepted the Audit for fiscal year ended 9-30-20 as presented for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
held on February 24, 2020**

Ms. Montagna presented the February 24, 2020 meeting minutes to the Board.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held February 24, 2020 as presented for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Operations &
Maintenance Expenditures for
February and March 2020**

Ms. Montagna presented the February and March 2020 Operation and Maintenance Expenditures.

On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for February (\$48,440.34) and March 2020 (\$83,359.55) for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Discussion Regarding
Construction Management
Services, LLC Contract**

This Board tabled this contract for modification.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution
2020-02, Adding Assistant
Treasurer and Secretary**

Ms. Montagna presented Resolution 2020-02, Adding Assistant Treasurer and Secretary of the District.

On a Motion by Mr. Harrison, seconded by Ms. Allen, with all three favor and one opposed (Dr. Blue), the Board of Supervisors approved Resolution 2020-02, Adding Assistant Treasurer and Secretary of the District for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution
2020-03, Designating**

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, June 22, 2020 at 6:00 p.m.** via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-112.

Present via teleconference and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Assistant Secretary
Dr. Ronald Blue	Board Supervisor, Assistant Secretary
Jennifer Van Haren	Board Supervisor, Assistant Secretary

Also present via teleconference were:

Angel Montagna	Regional District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Brooks, Sheppard & Rocha
Richard Ellis	District Engineer, Dewberry Engineers
Cathy Sobrito	Community Coordinator
Paula Means	Representative, LMP
Patrick Bell	Field Services Manager, Rizzetta & Co., Inc.
Keith Remson	Representative, Remson Aquatics
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Ms. Montagna called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience Comments were entertained regarding the moving the Board meetings and pond #3.

THIRD ORDER OF BUSINESS

Staff Reports

A. Field Manager Report

Mr. Bell presented and reviewed the Field Inspection Report dated June 8, 2020. Ms. Sobrito stated that she received a call from Notting Hill. It was stated that the landscape had been re-installed that resulted from the car damage.

Ms. Montagna presented two proposals from LMP. A discussion ensued. The Board approved the following proposals:

On a Motion by Dr. Blue, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved LMP's proposal #66275 to remove dead Palm before Regents Way Entry on Covington Garden Drive (\$285.00) for the Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved LMP's proposal #66296 to remove two dead Pine trees on Covington Stone (\$400.00) for the Covington Park Community Development District.

Mr. Ellis will look into the SWFWMD well.

B. Aquatics Report

The Aquatics Report was not received in time to include in the meeting agenda. The report is attached as Exhibit "A". The Board reviewed the report.

A proposal was presented from Remson Aquatics for the cleaning of the weirs. The proposal is attached as Exhibit "B". A discussion ensued. It was stated that LMP cannot maintain access to three of the weirs.

On a Motion by Dr. Blue, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Remson Aquatics' proposal to clean the weirs (\$3,265.00) for the Covington Park Community Development District.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved placing the original fountain owned in Pond #3 in deeper area for the Covington Park Community Development District.

C. District Counsel

Mr. Craine gave the Board an update on contracts.

D. District Engineer

Mr. Ellis gave an update on the construction project management. Mr. Ellis

will send the floor plan to the Board.

E. Community Coordinator Report

Ms. Sobrito presented her report. She answered the Board's general questions. Ms. Sobrito had no proposals to present at this time.

F. District Manager

Ms. Montagna noted that the next Board of Supervisors' regular meeting will be held on July 27, 2020 at 6:00 p.m.

Ms. Montagna informed the Board that this would be her last meeting with them.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
held on May 27, 2020**

Ms. Montagna presented the May 27, 2020 meeting minutes to the Board. She stated that Mr. Brown had made a few changes to the meeting minutes.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held May 27, 2020 as amended for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Operations &
Maintenance Expenditures for
April 2020**

Ms. Montagna presented the April 2020 Operation and Maintenance Expenditures.

On a Motion by Dr. Blue, seconded by Ms. Allen, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for April 2020 (\$57,507.86) for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Series 2015
Requisition #CR 32**

This Board tabled Series 2015 Requisition #CD 32 and asked for it to be put on the next meeting agenda.

SEVENTH ORDER OF BUSINESS

**Discussion Regarding Revised
Construction Management
Services Contract**

Ms. Montagna presented the revised Construction Management Services

Contract. The Board requested that this item be table until further notice.

EIGHTH ORDER OF BUSINESS

**Consideration of Proposals for
Fountain Maintenance**

This was approved earlier in the meeting.

NINTH ORDER OF BUSINESS

**Discussion Regarding District
Contracts**

A discussion ensued regarding outdated contracts. The Board requested that a list of all outdated contracts be put on their next meeting agenda for review.

TENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Montagna asked if there were any Supervisor requests. Dr. Blue stated that he did not want Ms. Montagna to leave as the District's manager.

Ms. Allen thanked Ms. Montagna and stated that she really liked her. Ms. Van Haren also thanked Ms. Montagna.

Mr. Brown thanked Dr. Blue for the contracts update. He also thanked Mr. Harrison for his passion for the amenities. He applauded the District Engineer for his work on the construction project. Mr. Brown also thanked Ms. Montagna for her work with the District.

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Montagna stated that if there was no further business to come before the Board than a motion to adjourn would be in order.

On a Motion by Dr. Blue, seconded by Mr. Brown, with all in favor, the Board of Supervisors adjourned the meeting at 7:51 p.m. for the Covington Park Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 3

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures May 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2020 through May 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$50,930.32**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2020 through March 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
A Bales Security Agency, Inc.	002351	37326	Security Patrol 04/13/20-04/24/20	\$ 660.00
A Bales Security Agency, Inc.	002366	37352	Security Patrol 04/27/20-05/08/20	\$ 660.00
A Bales Security Agency, Inc.	002374	37371	Security Patrol 05/11/20-05/22/20	\$ 660.00
Access Residential Management LLC	002356	CPCDD-2020-05	Management Fee 05/20	\$ 1,400.00
Access Residential Management LLC	002356	CPCDD-2020-05 PR	Payroll 05/20	\$ 10,819.42
Apollo Beach Plumbing Inc.	002375	8406	Service Call - 05/20	\$ 319.00
BOCC	002352	3434800000 04/20	7036 Monarch Park Drive 04/20	\$ 51.27
BOCC	002352	8825800000 04/20	7734 Covington Stone Avenue 04/20	\$ 13.59
BOCC	002357	Water Summary 04/20	BOCC Water Bill Summary - 04/20	\$ 393.31
Covington Park CDD - Debit Card	CD0902	Debit Card Replenishment	Debit Card Replenishment	\$ 437.92
Dewberry Engineers Inc	002367	1828800	Engineer Services Billed Though 04/24/20	\$ 5,512.50
Florida Department of Revenue	002365	Sales Tax 04/20	Sales Tax Payable 04/20	\$ 3.14
Frontier Florida LLC	002368	121515-5 - 06/20	Fios Internet 06/20	\$ 161.82
Landscape Maintenance Professionals, Inc.	002364	151613	Irrigation Repairs - 04/20	\$ 275.40

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2020 through March 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Landscape Maintenance Professionals, Inc.	002376	151854	Landscape Maintenance 05/20	\$ 12,389.50
Landscape Maintenance Professionals, Inc.	002358	152243	Fertilizer 03/20	\$ 1,726.50
Landscape Maintenance Professionals, Inc.	002358	152244	Pest Control 04/20	\$ 390.00
Landscape Maintenance Professionals, Inc.	002376	152412	Irrigation Repairs 05/20	\$ 105.40
Landscape Maintenance Professionals, Inc.	002376	152422	Irrigation Repairs 05/20	\$ 129.00
Lenox Millennial Cleaning, LLC	002359	10057	Clubhouse Cleaning 05/20	\$ 425.00
Mobile Helpdesk, Inc. dba MHD Communications	002353	18827	Quarterly Off Site Backup 04/20-06/20	\$ 225.00
Mobile Helpdesk, Inc. dba MHD Communications	002360	20734	Camera 3 & Camera 16 Down 04/20	\$ 236.25
Mobile Helpdesk, Inc. dba MHD Communications	002360	20736	Camera Repair 04/20	\$ 67.50
Office Depot Credit Plan	002369	568510096415 04/20	Clubhouse Office/Janitor Supplies 04/20	\$ 98.49
Republic Services # 696	002361	0696-000871247	6806 Covington Garden Dr 05/20	\$ 277.78
Rizzetta & Company, Inc.	002354	INV0000049279	District Management Fees 05/20	\$ 6,812.50
Rizzetta Technology Services, LLC.	002355	INV0000005810	Email/Website Hosting Services 05/20	\$ 190.00
South Shore Electrical, LLC	002362	2196	Replaced Transformer 04/20	\$ 340.00

Covington Park Community Development District

Paid Operation & Maintenance Expenditures

March 1, 2020 through March 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Sprint	002377	536265800-123	Board Member and Staff Cell Phones 04/20	\$ 169.80
TECO	002370	211015064275 - 04/20	7411 Surrey Pines Dr 04/20	\$ 229.88
TECO	002370	211015064382 - 04/20	7574 Oxford Garden 04/20	\$ 48.61
TECO	002363	311000010158 04/20	Summary Bill 04/20	\$ 4,629.76
Zebra Cleaning Team, Inc.	002378	4005	Pool Cleaning 05/20	\$ 834.00
Zebra Cleaning Team, Inc.	002371	4017	Pool Repair 05/20	<u>\$ 237.98</u>
Report Total				<u><u>\$ 50,930.32</u></u>

Tab 4

RESOLUTION 2020-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT APPOINTING AN ASSISTANT SECRETARY OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Covington Park Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors of the District now desires to appoint an Assistant Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT 1:

Section 1. _____ is appointed as Assistant Secretary.

Section 2. This Resolution shall not supersede any appointments made by the Board other than specified in Section 1.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2020.

**COVINGTON PARK COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASSISTANT SECRETARY